



Las Clinicas del Norte

PO Box 237 • El Rito, NM 87530 • Phone: 575-581-4728 • Fax: 575-581-4731 • E-mail: lcdn@lcdn.org

Las Clinicas Del Norte

Job Announcement

Full- Time

DENTAL ASSISTANT

Las Clinicas Del Norte is accepting applications for Dental Assistant position(s) to work at all LCDN Dental Clinic in El Rito. Candidate must be able to work independently, have good organizational, communication and computer skills. Must have knowledge of good dental care, methods of sterilization, maintenance of simple records, routine office procedures, and of safety and sanitary precautions; ability to prepare instruments and equipment sterilization and safety; to anticipate routine problems and to take effective action; to follow orders and established procedures explicitly; and to schedule time efficiently. Radiology, Pit & Fissure Sealant Coronal Polishing; and Topical Fluoride certifications preferred. Bilingual preferred. Competitive pay and fringe benefits. Submit your application/resume to debbie@lcdn.org or fax to (575) 581-0030. Position will remain open until filled.

Qualification Requirements:

NM Radiology Certification Preferred

Pit & Fissure Sealant Coronal Polishing and Topical Fluoride certifications preferred by not required

Ability to handle difficult situations with employees and/or patients in a calm polite and professional manner

Ability to multi-task

Ability to work a flexible schedule

High school diploma/GED, or enrolled in formalized training program in this field

Valid NM Driver's License and auto insurance

Experience in dental field preferred

Skills

High level of maturity and professionalism is mandatory

Strong interpersonal and communication skills

Excellent phone etiquette, maturity, judgement

Bilingual: Spanish/English

Maintains a high level of confidentiality

Application Process: Submit your application/resume to:

Debbie Manzanares, Human Resources Director

debbie@lcdn.org or by Fax to 575-581-0030

(Applications may be found in LCDN website www.lcdn.org)

Deadline to apply is end of day JUNE 1, 2021